



Scoil Naomh Fhionáin

St. Finian's N.S. • Spunkane • Waterville • Co. Kerry • V23 AX51

Tel: 066 9474685

E-mail: office@stfiniansns.ie • Website: www.stfiniansns.ie

Roll No: 16014A • Registered Charity No. RCN 20123444

February, 2023

Dear Parents/Guardians,

GUIDELINES FOR NEW SCHOOL ADMISSIONS FOR SEPTEMBER 2023

In accordance with guidelines issued by the Department of Education, it is now necessary for the school to begin the new pupil admission procedure at this early stage.

Application process opens on 21st February, 2023.

Anyone wishing to enrol children for start of school in September 2023 need to fill out the attached 'Application Form for Admission' and return this to our school by **Monday, 7th March, 2023**. This Form then needs to go before the school's Board of Management at their next meeting.

After the Board of Management meeting, if your application is successful, you will receive (within **21 days**), a 'Letter of Offer' and 'Registration Form' (along with other relevant school information) and these need to be completed and returned to school to confirm acceptance before **14th April, 2023**.

Again, this procedure and dates are all in accordance with guidelines set down by the Department of Education.

Thanking you for your co-operation and looking forward to meeting with you.

Regards,

David O'Leary
Principal



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Application Form for Admission for Year 2023/2024

Pupil's First Name: _____ Surname: _____

Date of Birth: _____ Gender: _____ PPS No: _____

Address (at which the applicant resides): _____

Eircode _____

Name and class of sibling(s) currently enrolled: _____

Parish in which the applicant resides _____

Parent(s)/Guardian(s) Details:

Name: _____ [] Parent [] Custodian [] Legal Guardian

Address: _____

Mobile _____ Email. _____ Home Tel. _____

(Please print clearly as this mobile number will be used for school texts/notification and this email will be used to log into the online payments system & school correspondence (Eolas App/Databiz Solutions).

Name: _____ [] Parent [] Custodian [] Legal Guardian

Address: _____

Home Tel. _____ Mobile _____ Email. _____

Signature 1: _____

Signature 2: _____

Date: _____

Date: _____

Completed Applications Form must be returned to St. Finian's National School before 3pm on Monday, 7th March, 2023. See website for Admissions Policy.

Applications for bus transport must be made directly through www.buseireann.ie